



**AGENDA for REGULAR QUARTERLY MEETING
Arizona Cotton Research & Protection Council
Tuesday, December 3, 2024, 10:00 a.m.**

Pursuant to A.R.S. §38-431.01(A) and A.R.S. § 38-431.09, notice is hereby given to the members of the Council and to the general public that the Arizona Cotton Research & Protection Council will conduct a Regular Meeting. As required, all meetings of any public body shall be public meetings and all people so desired shall be permitted to attend and listen to the deliberations and proceedings. At its discretion, the Council may consider and act upon any agenda item out of order. Members of the Council may appear by telephone. At its discretion, the Council may take one or more items by consent if the items are unlikely to generate controversy. The committee may vote to go into an executive session, which will not be open to the public, for the purpose of obtaining legal advice pursuant to A.R.S. 38-431.03 (A) (3) on any matter on the agenda.

Executive Session Confidentiality Requirements under A.R.S. § 38-431.03(C): Minutes of and discussions made at an Executive Session are required by law to be kept confidential and shall not be communicated to any person outside the meeting room, except to members of the Council, a person who is the subject of the discussion pursuant to A.R.S. § 38-431.03 (A) (1), the Auditor General in connection with an audit authorized by the law, and the Attorney General.

Persons with a disability may request reasonable accommodation by contacting the agency at 602438-0059. Requests should be made as early as possible to allow time to arrange the accommodation.

Time: 10:00 a.m.

On: Tuesday, December 3, 2024

At: Arizona Cotton Research & Protection Council office

3721 Wier Avenue, Phoenix, AZ 85040

Phone: 602/438-0059

AGENDA FOR REGULAR MEETING

Call to Order / Minutes

Pledge of Allegiance

Call for Quorum / Attendance

Approval of 09/24/24 minutes

Council

New and Ongoing Business – reports – Discussion and possible action

Director’s Report

M. Killian

AF36 Marketing position

Outdoor sign

Keyless Entry

ADOA CSB contract

Lab Equipment

1. Disposal and acquisition of program vehicles
2. Warehouse Storage – 16th Street Gibson Warehouse
3. Steel removal/construct / AF 36 Facility location update

M. Killian/R. Arvizu
M. Killian
M. Killian

- | | | |
|----|--|----------------------|
| 4. | Cotton Seed Germination Test | M. Killian / T. Bond |
| 5. | AF36 Distributor update | M. Killian |
| 6. | ACGA Legislative update | Jadee Rohner |
| 7. | AF 36 Sales and Marketing – contract updates | M. Killian |

Staff Reports

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|----|---|------------------|
| a. | Financial Report & any budget amendments inc. Janitorial contract
Discussion and possible action | Michelle Whitney |
| b. | Human Resources update | Bernetta Johnson |
| c. | AF36 Production warehouse – YTD numbers report and schedule | Ruben Arvizu |
| d. | Program field activities report | Donna Fairchild |
| e. | Production Lab – quality control results report | Joahna Brengle |
| f. | Evaluation Lab – sample results report | Brittany Crowder |
| g. | IT / phone migration update | Martin Arvizu |
| h. | ArcGIS – field mapping operations | Justin Grigory |

Call to the Public

Consideration and discussion of comments from the public. Those members of the public wishing to address the Commission need not request permission in advance and will be given approximately five minutes for their comments and requests. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration at a later date to comply with A.R.S. § 38-431.02.

Announcements

Chairman’s Remarks	Todd Rovey
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Next Meeting Date

Adjournment