



**AGENDA for REGULAR MEETING  
& EXECUTIVE SESSION  
Arizona Cotton Research & Protection Council  
Tuesday, March 12, 2024, 10:00 a.m.**

Pursuant to A.R.S. §38-431.01(A) and A.R.S. § 38-431.09, notice is hereby given to the members of the Council and to the general public that the Arizona Cotton Research & Protection Council will conduct a Regular Meeting. As required, all meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings. At its discretion, the Council may consider and act upon any agenda item out of order. Members of the Council may appear by telephone. At its discretion, the Council may take one or more items by consent if the items are unlikely to generate controversy. Executive session for the purpose of obtaining legal advice pursuant to A.R.S. 38-431.03 (A) (3) on any matter on the agenda.

Time: 10:00 a.m.  
 On: Tuesday, March 12, 2024  
 At: Arizona Cotton Research & Protection Council office,  
 3721 E. Wier Avenue, Phoenix, AZ 85040  
 Phone: 602/438-0059

**AGENDA FOR REGULAR MEETING**

**Call to Order/ Quorum / Minutes**

Pledge of Allegiance	
Call for Quorum / Attendance	T. Bond
Approval of 12/12/23 minutes	Council

Az legislative report	Jadee Rohner, ACGA Executive Vice President
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Staff Reports (including Departmental annual Budget Projections) discussion and possible action

- a. Financial Report - Michelle Whitney
- b. AF36 Sales & Marketing - Morgan Klenke  
Distributor Contract Update, Marketing Material Update, Conference Report, Contact Update, Sales for 2024 Season
- c. Director search / HR Update - Bernetta Johnson
- d. AF36 Production Warehouse - Ruben Arvizu  
Production report, YTD production, distribution numbers, and progress schedule
- e. Pink Bollworm / BW Program / plow up ARCGIS - Donna Fairchild
- f. Production Lab - Joahna Brengle  
- Sporulation and bacterial contamination quality control results for AF36 Prevail
- g. Evaluation Lab - Brittiny Crowder  
- Status of sample testing analysis and results
- h. - Web site Morgan Klenke

Persons with a disability may request a reasonable accommodation by contacting the agency at 602438-0059 x2. Requests should be made as early as possible to allow time to arrange the accommodation.

**New Business / Action Items – Discussion and possible action**

1. Request for 2024 Support, PBW colony, via Zoom, from Bruce Tabashnik, Department of Entomology, University of Arizona. Discussion and possible action Council
2. Office internet / phone system. Discussion, possible action P. Ollerton / Council
3. 2024 Operational Budget. Discussion, possible action M. Whitney / Council

4. Discussion of compensation with regard to specific employees

**This may require an executive session under A.R.S. § 38-431.03(A)(1) and or (3).Executive Session Confidentiality Requirements under A.R.S. § 38-431.03(C): Minutes of and discussions made at an Executive Session are required by law to be kept confidential and shall not be communicated to any person outside the meeting room, except to members of the Council, a person who is the subject of the discussion pursuant to A.R.S. § 38-431.03 (A) (1), the Auditor General in connection with an audit authorized by the law, and the Attorney General.**

5. ACRPC Mission Statement. Discussion and possible action Council

**Ongoing / Unfinished Business – status reports**

1. CDFA MOU update (share PBW colony technician cost) P. Ollerton
2. CalCot lease update. Discussion and possible action P. Ollerton

**Reports / Updates – no action required**

1. Production facility site update Building Committee

**Call to the Public**

Consideration and discussion of comments from the public. Those members of the public wishing to address the Commission need not request permission in advance and will be given approximately five minutes for their comments and requests. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration at a later date to comply with A.R.S. § 38-431.02.

**Announcements**

Director’s Report Paco Ollerton  
Chairman’s Remarks Todd Rovey

**Election of Officers**

Nominations and Election of Chairman Council

Next Meeting Date

Adjournment

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